

**Holton Parish Council meeting was held on Monday 10th October 2022**  
**starting at 7.30 pm in Holton Village Hall Committee Room**

**Present:**

Chairman - Robert Barter  
Vice-chairman – Allan East  
Councillor - Roger Farrow  
Councillor – Brian Pridmore  
Councillor – Andy Murray  
Parish Clerk - Sonja Barter

**Also present:**

**1. Apologies:**

**Declarations of interest:** Robert Barter declared that the strip of land the proposed footpath follows was not in his ownership but, he has used and maintained the land as it abuts land in his ownership and as such he has no pecuniary interest in the land.

The Parish Councillors agreed that Robert Barter should be allowed to take part in any discussion but not to have a vote on any decision made concerning a Definitive Map Modification Order application and School access,

**2.** To confirm the minutes of the meeting of the council held on Monday 13th July 2022 which had been circulated to all councillors before the meeting. Brian Pridmore requested that his Village Hall Report be included in its entirety in the Minutes. The Clerk had taken advice from Oxfordshire Association of Local Councils on the content of Minutes and acted accordingly.

The Minutes as drafted were confirmed - Proposed by Robert Barter and seconded by Roger Farrow. 3 votes for, 1 abstention and 1 against.

**OPEN FORUM**

No persons present

**3. District and County Councillor Reports**

No District/County Councillor present

**4. Matters Arising from the Minutes:**

Orchard boundary and fencing. Further information in email of 4<sup>th</sup> October from Ben and Clare Wright concerning land registry titles and a suggested boundary and land exchange. Parish Councillors discussed the proposal and agreed to obtain the

exact measurements and mark the proposed boundary on the ground. (Andy Murray and Robert Barter)

Parish Council email addresses still not resolved – Andy Murray

Register of Members Interest. Four of the five Parish Councillors have completed the Register of Members Interest and these will be forwarded to the Monitoring Officer SODC.

#### **5. Wheatley Park School Access**

Response dated 9th September 2022 from Paul James (River Learning Trust).

It was agreed that Allan East and Andy Murray would arrange to meet the Headteacher of Wheatley Park School Tim Martin and discuss a way forward to secure a footpath access for pupils from Holton to the school.

#### **6. The Definitive Map Modification Order application.**

The application forms have been received.

#### **7. Traffic, Road and Highway Matters**

Highway closures in Holton from 26<sup>th</sup> – 28<sup>th</sup> October 2022. Details on noticeboards and magazine.

To consider whether the council should be planning for future traffic calming measures, discussed options and effectiveness. Agreed that this should be kept under consideration. .

#### **8. Financial Matters**

<b>a. Accounts submitted for payment</b>	<b>VAT</b>	<b>Total inc. VAT</b>
Clerk's Salary August		455.00
Clerk's Salary September		455.00
Taylor Landscapes Churchyard July	16.00	96.00
Taylor Landscapes Orchard July	13.40	80.40
Taylor Landscapes Village July	7.00	42.00
Taylor Landscapes Orchard August	26.80	160.80
Taylor Landscapes Churchyard August	13.00	78.00
Orchard Loan Repayment 22/09/2022		938.88
TEEC Website Hosting and Domain	25.20	151.19
Jan Marlowe (Holton Archive Expenses)	5.80	28.79
Taylor Landscapes Village September	14.00	84.00
Clerk's Salary October		455.00

Precept received 2<sup>nd</sup> half 2022/2023 £9,868.50

**b. Bank balances after paying above amounts and monies received**

<b>Deposit</b>	<b>£35,077.82</b>	<b>Current</b>	<b>£1,394.45</b>
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**c. Monthly Cash Reconciliation with Bank Statement**

Andy Murray checked the cash balances with the bank statement agreed the figures and signed the cash reconciliation.

**It was proposed by Andy Murray and seconded by Allan East that the Clerk's Report be accepted, cash balances reconciled and the accounts paid.**

**All Agreed**

**8. Churchyard**

The Church Solicitor Anna Singleton of Winckworth Sherwood has forwarded an amended transfer to the landowner's solicitor and clarified Heads of Terms re. pedestrian and vehicular right of access through the gate from the road onto the landowner's retained land for the purposes of accessing the transferred land. A PCC Parish office address or The Rectory address required for the Land Registry notices or correspondence. David Bendor-Samuel to provide the correct address.

**9. Playground Proposals**

The Grant Application Form is being prepared by Allan East. Applications close 21 October 2022. Quotes to be confirmed. Holton Play area funding held by PC £18,401.00 to date. Additional funding streams Precept 2023/24 £4000.00. Land Fill Grant £2000.00 and Village sponsored events. The Parish Council would seek to apply for a public works loan to fill any shortfall if necessary.

**10. Planning applications:**

P22/S2664/FUL The Aviary, Holton. OX33 1PZ.

Demolition of existing detached house. Erection of two storey four bed dwellings. Provision of private amenity space with off street parking utilising existing highway access. Provision of enclosed bin and bike stores.

Comments submitted on 19/08/2022

P22/S3047/HH. Hawthorne, Holton. OX33 1PS

Demolition of garage and conservatory. Construction of two storey double and single rear extension. Construction of two storey side extension and front porch.

Comments submitted on 20/09/2022

P22/S3405/SCO. Wheatley Campus, Waterperry Road, Holton.

Environmental Impact Assessment Scoping Report in respect of proposed residential-led redevelopment at the Wheatley Campus, Oxfordshire.

To take advice from SODC as to PC response and advise.

## 11. Planning Decisions: South Oxfordshire District Council

P22/S2530/AG. Church Farm, Holton. OX33 1PR  
Storage barn (for storing of hay, straw and agricultural machinery).

**A formal application for planning permission is not required.**

P22/S1906/FUL Church Farm Stables, Holton. OX33 1PR  
Proposed replacement barn to form new dwelling with basement.

**Granted**

P22/S2960/AG. Keepers Cottage, Wheatley Road, Forest Hill, OX33 1EP

**A formal application for planning permission is not required.**

P22/S2407/FUL. St Andrews Field, Holton. OX33 1PZ.

A change of agricultural land to agricultural and leisure use; and the erection of two sheds and two storage containers; and the erection of boundary fencing above the existing stone wall; and associated operational works (part retrospective). **Refused**

Enforcement Ref SE20/188 to ascertain what happens next, possibility of appeal or enforcement enacted awaiting response..

P22/S2754/A. Wheatley Park School, Holton, OX33 1QH.

Advertisement consent for a fascia sign on the new school extension at John Watson school 1 x fascia sign – lettering showing the wording ‘John Watson School’ **Granted**

## 12. Reports

Holton Village Hall Management Meeting.

Andy Murray = September/October Apple Pressing and Holton Archive Day, Film Night, Bar open first Friday in month. November Trivia Quiz.

All Hall Energy Audit suggestions now completed and in place. Sustainable heating sources being investigated. Defibrillator and Electric Car charging points under consideration..

Brookes Liaison Group – Robert Barter and Brian Pridmore – A meeting of the Key Stakeholders was held at Brookes on Wednesday 7<sup>th</sup> September. Brookes preparing to submit an alternative access arrangement to remove the need to access the site from the west.

Apparently no meaningful negotiations with the County Council or River Learning Trust over the western access. Following the meeting arrangements have been made for Oxford Brookes, Oxfordshire County Council and River Learning Trust to meet.

Brookes Residents’ Meeting – Roger Farrow – Tuesday 18<sup>th</sup> October 6 – 7 pm virtual,.

Wheatley and Holton Good Neighbour Scheme – Deborah Bale – No report.

Neighbourhood Plan (Wheatley) – Roger Farrow. Community responses to Pre-Submission Consultation.

Holton Orchard Committee - A meeting to be arranged in November to plan future maintenance and pruning of the fruit trees.

**13. Publications/Letters and forthcoming events**

Code of Conduct – Notes on virtual presentation on 28<sup>th</sup> September circulated and details of a further presentation on 27<sup>th</sup> October

Holton Archive possible Website – Jan Marlowe correspondence circulated. No action at present.

**14. Items for referral to a future meeting**

Civility and Respect Pledge to be considered at the next meeting.

Tommy statue to be placed as last year near the Village Green/Bus stop area – Brian Pridmore..

Precept 2023/24 proposals to be put forward at the November PC meeting.

**15. Date of next meeting. The next Parish Council Meeting will be held on Monday 14th November 2022 starting at 7.30 pm.** There being no further business the meeting closed at 10.20 pm.